



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT DRUM  
10000 10TH MOUNTAIN DIVISION DRIVE  
FORT DRUM, NEW YORK 13602-5000

IMNE-DRM-GC

OCT 22 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Policy Memorandum #08-09, Access Control

1. It is the intent of this command to ensure the local community supporting Fort Drum is allowed access to the installation to enjoy the heritage of the 10<sup>th</sup> Mountain Division (LI) and to take advantage of community-related activities, while maintaining a proactive, effective, secure posture. Access to Fort Drum is based on the Force Protection Condition (FPCON) in effect at the time of entry. Personnel may experience delays while Access Control and Law Enforcement personnel implement the Random Antiterrorism Measures Program (RAMP). Fort Drum access control operations use an entry control system called Mobilisa to scan and verify IDs.

a. All personnel with Department of Defense (DoD) decals or DOD Identification (ID) cards will be required to produce identification at the entry control point. The senior DoD-affiliated occupant can not vouch for other vehicle occupants. All personnel must have their photo ID scanned by the Mobilisa system.

b. Personnel without DoD decals/IDs must produce a valid photo ID for scanning and may be required to comply with additional processes or procedures to gain access. Increased FPCON measures may result in additional restrictions, delays, or limitations in gaining access to the installation. Visitors for official business and immediate Family Members entering Fort Drum for personal business may be directed to a specific gate. The gate(s) selected is based on RAMP, FPCON, construction, staffing, traffic volume, and other force protection matters.

2. Visitors. A visitor is defined as an individual who is invited to Fort Drum by a Soldier, Family Member or Department of Army civilian or an individual wishing to enter Fort Drum to attend a special event or wishing to take advantage of facilities open to the general public. Visitors may be allowed on the installation once they provide a valid photo ID (drivers license), vehicle registration, and insurance information. The ID will be scanned prior to entry.

3. Passes for Visitors. Passes for visitors are not required if they are visiting for two days or less. Extended passes for visitors visiting or conducting business for more than two days will be issued at the Directorate of Emergency Services Operations Section, Building 10715, Mt. Belvedere Blvd., once the reason for entering Fort Drum has been verified.

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a. Individual Passes. Individual extended passes for visitors visiting for more than two days will be issued to sponsored visitors as required but will not exceed 90 days. After the initial entry, these passes will allow entry for the duration of the visit.

b. Vehicle Passes. Vehicle passes will be issued to all sponsored visitor vehicles that do not possess a DoD decal. These passes will not exceed 90 days and are not required for visits less than two days in duration.

4. POC for this Policy is Mr. Joseph Margrey, Directorate of Emergency Services at extension 2-5721.



KENNETH H. RIDDLE  
Colonel, Armor  
Garrison Commander

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